



Janine W. Malone
Rosinburg Farm
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Dear Business Owner:

Please join us for the **Williamston Spring Dressage** show on **April 16-17, 2016** at the *East Complex* on the Senator Bob Martin Eastern Agricultural Center in Williamston, NC.

Note that this is an OUTDOOR competition, although the east indoor ring will be used for a warmup area. The main coliseum at the SBMEAC will be used by another competition. Only mobile vendors, including vendor supplied trailers or tents, can be accommodated at this event.

Several of our sponsors have exclusive vendor rights at this and other Rosinburg Events competitions. We cannot accept any tack/riding apparel shops, or insurance companies as vendors. In addition, the facility may limit and must pre-approve all food or beverage vendors. However, businesses that sell equestrian gifts and other specialties or services are welcome to attend.

Vendors must furnish Rosinburg Events, LLC with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show. In addition, a photocopy of your North Carolina State Certificate of Registration, which serves as evidence that you have met the sales and use tax registration requirements for that jurisdiction and that you are authorized to collect and remit tax as required by law.

When your contract is returned, **with full payment**, you will receive confirmation for your vendor space. Trade Fair spaces will NOT be reserved until the contract and fees are received by the show.

Visit our website for details on this and other upcoming events: www.rosinburg-events.com.

Thanks for your support,

Janine W. Malone, Show Manager
Rosinburg Events LLC
Williamston Spring Dressage



ROSINBURG EVENTS LLC

VENDOR APPLICATION AND CONTRACT



COMPETITION: Williamston Spring Dressage
DATE: April 16-17, 2016

OUTDOOR COMPETITION – MOBILE UNITS or TENTS ONLY

Business Name: _____

Contact Person: _____

Mailing Address: _____ E-Mail: _____

Day Phone: _____ Night Phone: _____ Fax: _____

Describe item to be sold or the promotion being made: _____

Will you donate prizes for special awards? _____ If yes, indicate number and description of prizes to be donated:

OUTDOOR SPACE ONLY: \$75.00/day or \$100.00 for two days. (For traveling vans, mobile units or vendor-supplied tents. Non-profits and/or charities may be permitted to set up at a reduced charge with the prior approval of the competition. This price includes the vendor fee charged by the SBMEAC facility to the competition.)

Tables and chairs are NOT available for rent. Limited electrical hookups available at no additional fee. RV Hookups (water & electric) billed in addition at \$15/night or day.

IMPORTANT INSURANCE NOTICE

The competition Insurance policy does not include independent contractors or their employees. All independent contractors (including concessionaires and vendors on the show grounds) must furnish the Insured (Rosinburg Events, LLC) with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show.

Please complete and return by no deadline to: Janine W. Malone, Rosinburg Farm, P.O. Box 976, Zebulon, NC 27597, with a check made payable to ROSINBURG EVENTS LLC.

I look forward to working with you at the show.

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