



Janine W. Malone
Rosinburg Farm
P.O. Box 976
Zebulon, NC 27597
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Dear Business Owner:

Please join us for the **Virginia Summer Dressage** show on **Saturday and Sunday, June 14-15, 2014** at the HITS Commonwealth Park facility in Culpeper, VA. The competition includes Dressage and Dressage Sport Horse Breeding (DSHB) classes.

Note that this is an OUTDOOR competition. Only mobile vendors, including vendor supplied trailers or tents, can be accommodated at this event.

Several of our sponsors have exclusive vendor rights at this and other Rosinburg Events competitions. We cannot accept any tack/riding apparel shops or insurance companies as vendors. In addition, the facility may limit and must pre-approve all food or beverage vendors. However, businesses that sell equestrian gifts and other specialties or services are welcome to attend.

Vendors must furnish Rosinburg Events, LLC with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show. In addition, a photocopy of your Virginia State Certificate of Registration, which serves as evidence that you have met the sales and use tax registration requirements for that jurisdiction and that you are authorized to collect and remit tax as required by law.

When your contract is returned, **with full payment**, you will receive confirmation for your vendor space. Trade Fair spaces will NOT be reserved until the contract and fees are received by the show.

Visit our website for details on this and other upcoming events: www.rosinburg-events.com.

Thanks for your support,

Janine W. Malone, Show Manager
Rosinburg Events LLC
Virginia Summer Dressage



ROSINBURG EVENTS LLC

VENDOR APPLICATION AND CONTRACT

COMPETITION: Virginia Summer Dressage
DATE: June 14-15, 2014



OUTDOOR COMPETITION – MOBILE UNITS or TENTS ONLY

Business Name: _____

Contact Person: _____

Mailing Address: _____ E-Mail: _____

Day Phone: _____ Night Phone: _____ Fax: _____

Describe item to be sold or the promotion being made: _____

Will you donate prizes for special awards? _____ If yes, indicate number and description of prizes to be donated: _____

OUTDOOR SPACE ONLY: \$100.00 weekend. For traveling vans, mobile units or vendor-supplied tents. Non-profits and/or charities may be permitted to set up at a reduced charge with the prior approval of the competition and of HITS management. This price includes the vendor fee charged by the HITS/CP. **RV Hookups (water & electric) billed in addition at \$75/event.**

Vendors have access to 20 amp/110 volt electric services in designated vendor areas at no additional charge. The competition or HITS/CP are not responsible for vendor packages or merchandise. The competition reserves the right to have signage removed when in inappropriate areas. **Tables and chairs are NOT available for rent.**

IMPORTANT INSURANCE NOTICE

The competition Insurance policy does not include independent contractors or their employees. All independent contractors (including concessionaires and vendors on the show grounds) must furnish the Insured (Rosinburg Events, LLC) with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show.

Please complete and return by June 5, 2014 to: Janine W. Malone, Rosinburg Farm, P.O. Box 976, Zebulon, NC 27597, with a check made payable to ROSINBURG EVENTS LLC.

I look forward to working with you at the show.

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Web site: www.rosinburg-events.com

NOTE: The HITS Commonwealth Park facility has been completely renovated since 2013. Brand-new barns have been built and some old buildings replaced. The map at left will be replaced when the new layout map becomes available.

