



Janine W. Malone  
Rosinburg Farm  
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Dear Business Owner:

Please join us for the **Virginia Summer Dressage at the Meadow** show on **Saturday and Sunday, June 18-19, 2011** at the Meadow Event Park in Doswell, VA. The competition includes Dressage and Dressage Sport Horse Breeding (DSHB) classes.

Note that this is an OUTDOOR competition. Only mobile vendors, including vendor supplied trailers or tents, can be accommodated at this event.

When your contract is returned, **with full payment**, you will receive confirmation for your vendor space. Trade Fair spaces will NOT be reserved until the contract and fees are received by the show.

Visit our website for details on this and other upcoming events: [www.rosinburg-events.com](http://www.rosinburg-events.com).

Thanks for your support,

Janine W. Malone, Show Manager  
Rosinburg Events LLC  
Williamston Spring Dressage



# ROSINBURG EVENTS LLC



## VENDOR APPLICATION AND CONTRACT

COMPETITION: Virginia Summer Dressage at the Meadow

DATE: June 18-19, 2011

### OUTDOOR COMPETITION – MOBILE UNITS or TENTS ONLY

Business Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Night Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Describe item to be sold or the promotion being made: \_\_\_\_\_

Will you donate prizes for special awards? \_\_\_\_\_ If yes, indicate number and description of prizes to be donated: \_\_\_\_\_

**OUTDOOR SPACE ONLY:** For traveling vans, mobile units or vendor-supplied tents.  
**\$75.00 weekend.** (This is the amount of the vendor fee charged by the SFVA/MEP facility to the competition.)  
**Tables and chairs are NOT available for rent.**

If electric service is required, it is in addition to the vendor fee, is billed separately based on services used (30 or 50 amp), and must be requested prior to arrival by calling 804-994-2862. MEP staff to perform all utility connections. Annual Caroline County Vendor Permits are required for all vendors. Prior to the event, Competition is required to provide SFVA, which in turn will provide Caroline County, a list of all vendors that will be attending the event. Vendor Permits are minimum of \$30 per vendor and must be applied for to the County prior to arrival. Direct inquiries to: [Commissioner@co.caroline.va.us](mailto:Commissioner@co.caroline.va.us) or 804-633-1086 or [scarter@co.caroline.va.us](mailto:scarter@co.caroline.va.us) at 804-633-4496. **All vendors are required to pay annual vendor permit fee and provide Tax ID numbers.**

### IMPORTANT INSURANCE NOTICE

The competition Insurance policy does not include independent contractors or their employees. All independent contractors (including concessionaires and vendors on the show grounds) must furnish the Insured (Rosinburg Events, LLC) with a Certificate of Insurance as evidence that Worker's Compensation Insurance (if applicable) and Public Liability Insurance is in force during the show.

Please complete and return by JUNE 10, 2011 to: Janine W. Malone, Rosinburg Farm, P.O. Box 976, Zebulon, NC 27597, with a check made payable to ROSINBURG EVENTS LLC.

I look forward to working with you at the show.

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